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Ymddiriedolaeth Brifysgol GIG  
Gwasanaethau Ambiwylans Cymru  
Welsh Ambulance Services  
University NHS Trust

**MINUTES OF THE EXTRAORDINARY OPEN MEETING OF THE WELSH AMBULANCE SERVICES UNIVERSITY NHS TRUST BOARD, HELD on THURSDAY 26 JUNE 2025  
MEETING HELD AT THE MERTHYR TYDFILL WORKSHOP AND VIA TEAMS**

**Meeting started at 11:30**

**PRESENT:**

Colin Dennis	Non-Executive Director and Chair of the Board
Jason Killens	Chief Executive
Jayne Beeslee	Non-Executive Director
Peter Curran	Non-Executive Director
Penny Durrant	Deputy Director of Nursing, Quality and Governance
Professor Hayley Hutchings	Non-Executive Director
Ceri Jackson	Vice Chair and Non-Executive Director
Carl Kneeshaw	Director of People
Angela Lewis	Director of Culture Change
Rachel Marsh	Executive Director of Strategy, Planning and Performance
Trish Mills	Trade Union Partner
Hugh Parry	Director of Corporate Governance/Board Secretary
Hannah Rowan	Non-Executive Director
Jonny Sammut	Director of Digital Services
Andy Swinburn	Executive Director of Paramedicine
Sonia Thompson	Assistant Director of Operations
Chris Turley	Executive Director of Finance and Corporate Resources
Damon Turner	Trade Union Partner

**ATTENDEES:**

Steve Owen	Corporate Governance Officer
Alex Payne	Corporate Governance Manager

**APOLOGIES:**

Rhiannon Beaumont-Wood	Non-Executive Director
Lee Brooks	Executive Director of Operations
Bethan Evans	Non-Executive Director
Estelle Hitchon	Director of Partnerships and Engagement
Liam Williams	Executive Director of Quality and Nursing

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## **WELCOME AND APOLOGIES FOR ABSENCE**

### **Welcome and Apologies:**

The Chair welcomed all to the meeting, apologies were received from Rhiannon Beaumont-Wood, Lee Brooks, Bethan Evans, Estelle Hitchon, and Liam Williams.

### **Declarations of Interest:**

The Board noted that all declarations of interest were formally recorded on the Trust's Register of Interests and no new declarations were declared.

### **The Board RESOLVED TO:**

- (1) Note the declarations of interest on the Trust's Register of Interests.**
- (2) Note the apologies of Rhiannon Beaumont-Wood, Lee Brooks, Bethan Evans, Estelle Hitchon and Liam Williams.**

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## **2024-25 ANNUAL ACCOUNTS AND ANNUAL REPORT**

### **2024-25 Annual Audited Accounts Audit Report, 2024-25 Accounts (Inc. Letter of Representation**

Chris Turley gave a presentation on the 2024-25 Welsh Ambulance Services University NHS Trust final accounts advising Members that the accounts had been fully endorsed for approval at the Audit, Risk and Assurance Committee (ARAC) meeting on 24 June 2025.

The accounts for the year ended 31 March 2025 have been prepared to comply with International Financial Reporting Standards (IFRS) adopted by the European Union, in accordance with HM Treasury's Financial Reporting Manual by the Welsh Ambulance Services University NHS Trust under schedule 9 section 178 Para 3 (1) of the National Health Service (Wales) Act 2006 (c.42) in the form in which the Welsh Ministers, with the approval of the Treasury, directed. The final audited accounts as presented demonstrated that the Trust had:

- a) A retained surplus of £0.070m for the 2024/25 financial year.
- b) Met its financial duty to break even over the 3 years 2022/23 to 2024/25.
- c) Expended Capital Investment funds of £20.321 million (including IFRS16 leases funding), thereby utilising 100% of the Trust's Welsh Government set Capital Expenditure Limit.
- d) Achieved Public Sector Payments Policy (PSPP) of 97.7% within 30 days against the 95% target.

Total income for the Trust was £325.4m, an increase of £22.3m from the previous year, which consisted of £314.4m from patient care activities, £9.2m from other operating income and £1.8m from investment and other gains. The total net

expenditure for the Trust was £325.2m an increase of circa £18.5m from the previous year.

Chris Turley added that Audit Wales (AW) have advised that the Auditor General for Wales will issue an unqualified certificate and report on the 2024-25 financial statements, citing that they provided a true and fair view of the Trust's finances in the 2024-25 financial year. AW acknowledged the improvements in the quality of the draft accounts for 2024/25 leading to a reduction in the number of issues and misstatements reported via the International Standard on Auditing (ISA) 260.

The final approved and audited Annual Accounts were due to be submitted to Welsh Government by 30 June 2025 together with the Trust's Annual Report, as a single unified document in line with the agreed timetable.

Peter Curran, as Chair of ARAC, reiterated the Committee's endorsement and acknowledged the achievement and dedication of the staff involved as outlined in the AW report.

Members considered and approved the 2024/25 Annual Audit of Accounts and the Final Letter of representation from Management.

### **2024-25 Annual Report**

Trish Mills explained that the Annual Report was part of a suite of documents that provided information about the Trust and were completed in accordance with the NHS Wales 2024-25 Manual for Accounts and HM Treasury's Financial Reporting Manual, the Annual Report for 2024-25.

Trish Mills acknowledged the extensive work involved in preparing the report. She praised members of Rachel Marsh's team for part 1 and Alex Payne for part 2 for ensuring consistency and avoiding duplication. The report was prepared and sent to Audit Wales and the Welsh Government, who raised a few minor points that were addressed. Trish Mills added that Jason Killens and Chris Turley will sign the statement of directors' responsibilities on behalf of the board.

Trish suggested starting work on next year's report earlier to streamline it and avoid duplication with other reports.

The Chair, on behalf of the Board added his thanks to all those in the production of both reports.

**The Board RESOLVED To: Adopt and approve the Trust's Annual Report and Annual Accounts for 2024/25 and Approve the Trust's Letter of Representation for 2024-25.**

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## **2024-25 DUTY OF QUALITY ANNUAL REPORT**

Penny Durrant presented the report, which had been endorsed for Board approval by the Quality, Patient Experience and Safety Committee (QuEST) on 13 June 2025.

Penny Durrant explained that the report outlined the steps taken to meet statutory responsibilities under The Health and Social Care (Quality and Engagement) (Wales) Act 2020. This Act required the Trust to report on how safe, effective, and person-centered care was delivered. It also demonstrated what the Trust was doing to drive improvements across all functions of the organisation, both clinical and non-clinical.

The report provided an opportunity to reflect on the progress made as a Trust and assess its quality journey. The contributions from all staff have led to a more mature and embedded quality management system and report. Examples highlighted in the report include the strengthening of clinical leadership in control rooms, implementing more digitally integrated systems, and advancing new models of remote and community care.

Overall, the report conveyed a level of assurance that quality was a shared endeavour within the Trust, supported by structures, systems, and a culture focused on continuous improvement. The Board welcomed the report, thanked those for their contribution and approved it for publication.

**The Board RESOLVED To approve the Duty of Quality Annual Report 2024/25 for publication.**

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## **ANY OTHER BUSINESS**

None

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## **EXCLUSION OF THE PRESS AND MEMBERS OF THE PUBLIC – 26 JUNE 2025**

**Members of the Press and Public were invited to leave the meeting because of the confidential nature of the business about to be transacted (pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960).**

**Meeting closed at 12:00**

**Date of next meeting: 31 July 2025**